

### **Objectives**

- To enable clients to most effectively learn what they need to, based on their goals, individual strengths, and learning styles
- Tutoring individuals or small groups on:
  - Standardized Test Prep—SAT, ACT, PSAT, SSAT, and other tests
  - Speed-Reading
  - Study and Note-Taking Skills
  - Writing, Grammar, and Vocabulary Improvement

### **Summary of Qualifications**

- Over 30 years experience as an assistant professor, tutor, and workshop leader for teens and adults
- Extensive experience with people with learning differences and nonnative speakers
- Community College Credential in Language Arts and Adult Credential in Reading

### **Relevant Accomplishments**

#### **Tutoring**

- Typical SAT and ACT clients improve from the top 15% to the top 5%, with nearly 1/3 reaching the top 1% or 2%
- Typical speed-reading clients more than triple their reading rate (350-400% increase) with equal or better comprehension
- Study and Note-Taking Skills clients master reading and listening with improved comprehension, concentration, retention, note-taking, and test-taking skills
  - These skills lead to substantial grade improvement on assignments and exams
- Writing clients significantly improve their skills in organizing, developing, and supporting their ideas, and in proofreading and revising
  - Clients show increased confidence and marked improvement on reports, timed essays, papers, and essay exams

#### **Designing and Offering Programs**

- Design and write materials for tutoring and workshops on test prep, speed-reading, study skills, and grammar, writing and vocabulary improvement
  - My SAT Prep and Speed-reading short courses were offered for 15 years through Foothill-De Anza Community Education
  - My tutoring and workshop materials include my exclusive guides and the best available books

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**NORMAN PRINCE • TEST-PREP, READING, WRITING, & LEARNING IMPROVEMENT**  
Tutoring and Workshops for Individuals and Organizations

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### **Relevant Experience**

Founder, Proprietor, and Tutor of Test Prep, Reading & Study Skills, Grammar & Writing	<b>Prince Learning</b> San Francisco, CA	1987–present
Online Tutor, Test Prep and Speed-Reading	<b>Remote tutoring via Skype, Facetime, etc.</b> USA, Vietnam, and Canada	2014-present
Short Course Instructor, SAT, Speed-Reading, Grammar	<b>Foothill - De Anza Community Education</b> Cupertino, CA	1998–2014
Assistant Professor of English	<b>Skyline College</b> San Bruno, CA	1988–2008
Instructor, GMAT Preparation for MBA in American Indian Entrepreneurship Program	<b>Gonzaga University</b> Graduate School of Business Spokane, WA	2001–2008
Instructor, Speed-Reading, Effective Note-Taking	<b>Stanford University</b> Learning and Organizational Effectiveness Palo Alto, CA	2005-2008
Instructor, ACT Preparation	<b>Mercy High School</b> Burlingame, CA	2006-2008
SAT Verbal Instructor	<b>University of Southern California</b> School of Education Los Angeles, CA	1997–2003
Instructor, Verbal Sections of GRE, GMAT, and LSAT	<b>The Fairfax Lectern and USF Continuing Education</b> San Francisco, CA	1990-1995
Tutor, Instructor, Curriculum Designer for students with learning and processing differences	<b>Bay Center for Educational Services</b> Berkeley, CA	1990-1994
SAT Verbal and Math Instructor	<b>Sylvan Learning Centers</b> San Francisco, CA	1989–1996

### **Education**

- **University of California, Berkeley**, B.A., Psychology
- **University of Edinburgh, Scotland**, graduate work toward M.A. Honors, Philosophy

### **Credentials/Certification**

- **San Mateo Community College District**, Lifetime Limited Service Credential in Language Arts and Literature
- **San Francisco Community College District**, Lifetime Certificate for Adult Classes in Developmental Reading; Rapid Reading

### **Professional Affiliations**

- Higher Education Consultants Association (HECA)
- Western Association for College Admission Counseling (WACAC)
- Media Alliance