

Objectives

- To enable clients to most effectively learn what they need to, based on their goals, individual strengths, and learning styles
- Tutoring individuals or small groups on:
 - Standardized Test Prep—SAT, ACT, PSAT, SSAT, and other tests
 - Speed-reading
 - Study and Learning Skills
 - Writing, Grammar, and Vocabulary Improvement

Summary of Qualifications

- Over 30 years experience as an assistant professor, tutor, and workshop leader for teens and adults
- Wide-ranging experience with nonnative speakers and people with learning differences
- Community College Credential in Language Arts and Adult Credential in Reading

Relevant Accomplishments

Tutoring

- Typical test prep clients, in 16 hours of tutoring, improve by 150 points or more on the current 1600-point SAT, and the equivalent on other tests
 - Some improve 300+ points
- Typical Speed-reading clients, in a few sessions, learn everything they need to improve
 - Generally, clients triple their reading rate and effectiveness
- Study and Learning Skills clients master how to read and listen with improved comprehension, concentration, retention, note-taking, and test-taking skills
 - These skills lead to substantial grade improvement on assignments and exams
- Writing clients significantly improve their skills in organizing, developing, and supporting their ideas, and in proofreading and revising
 - Clients show increased confidence and marked improvement on reports, timed essays, papers, and essay exams

Designing and Offering Programs

- Design and write materials for tutoring and workshops on test prep, speed-reading, study skills, and grammar, writing and vocabulary improvement
 - My SAT Prep and Speed-reading short courses were offered for 15 years through Foothill-De Anza Community Education
 - My tutoring and workshop materials also include my exclusive guides and the best available books

NORMAN PRINCE • TEST-PREP, READING, WRITING, & LEARNING IMPROVEMENT
Tutoring and Workshops for Individuals and Organizations

36 – 28th Street, San Francisco, CA 94110 • (415) 821-6595 • norman@princelearning.com
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Relevant Experience

Founder, Proprietor, and Tutor of Test Prep, Reading & Study Skills, Grammar & Writing	Prince Learning San Francisco, CA	1987–present
Online Tutor on Test Prep and Speed-Reading	Remote tutoring via Skype, Facetime, etc. USA, Vietnam, and Canada	2014-present
Short Course Instructor, SAT, Speed-Reading, Grammar	Foothill - De Anza Community Education Cupertino, CA	1998–2014
Assistant Professor of English	Skyline College San Bruno, CA	1988–2008
Instructor, GMAT Preparation for MBA in American Indian Entrepreneurship Program	Gonzaga University Graduate School of Business Spokane, WA	2001–2008
Instructor, Speed-Reading, Effective Note-Taking	Stanford University Learning and Organizational Effectiveness Palo Alto, CA	2005-2008
Instructor, ACT Preparation	Mercy High School Burlingame, CA	2006-2008
SAT Verbal Instructor	University of Southern California School of Education Los Angeles, CA	1997–2003
Instructor, Verbal Sections of GRE, GMAT, and LSAT	The Fairfax Lectern and USF Continuing Education San Francisco, CA	1990-1995
Tutor, Instructor, Curriculum Designer for students with learning and processing differences	Bay Center for Educational Services Berkeley, CA	1990-1994
SAT Verbal and Math Instructor	Sylvan Learning Centers San Francisco, CA	1989–1996

Education

- **University of California, Berkeley**, B.A., Psychology
- **University of Edinburgh, Scotland**, graduate work toward M.A. Honors, Philosophy

Credentials/Certification

- **San Mateo Community College District**, Lifetime Limited Service Credential in Language Arts and Literature
- **San Francisco Community College District**, Lifetime Certificate for Adult Classes in: Developmental Reading; Rapid Reading

Professional Affiliations

- Higher Education Consultants Association (HECA)
- Western Association for College Admission Counseling (WACAC)
- Media Alliance
- Briarpatch Network